

MINUTES OF THE  
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT  
FACILITIES COMMITTEE MEETING, July 9, 2024

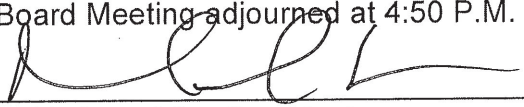
**A. APPROVE THE FACILITIES COMMITTEE MEETING AGENDA:**

The Facilities Committee Agenda was approved, and the meeting was called to order at 4:01 P.M. In attendance Vice President Lebow, Director Debley, General Manager, Peter Martinez, Office Manager, CJ Dillon, Operations Manager, Jesus (Chuy) Navarro, Clerk of the Board, Erika Davis, CEO, Principal Architect, Coastal Architects, Jeff Zook, President, CCE Design Associates, Randy Chapman, and Principal, Sean Leonard & Associates, Inc., Michael Iwuchukwu.

**B. BUILDING IMPROVEMENT UPDATE:**

General Manager Martinez explained that the meeting was to update the Committee Members on Change Order #4 in the amount of \$163,397.89. General Manager Martinez explained that the change order was to provide and install work in accordance with revised Civil plans approved 3/1/24 and that it was primarily for the installation of the County mandated storm water drainage system including bio-filtration basin. It was not included in the original bid set. Principal Architect, Coastal Architects, Jeff Zook, President, CCE Design Associates, Randy Chapman and Principal, Sean Leonard & Associates, Inc., Michael Iwuchukwu answered Committee questions regarding the change order #4. After discussion, Facilities Committee Members stated that they would bring Change Order #4 to the Board and present a few different options including Staff's recommendations.

The Board Meeting adjourned at 4:50 P.M.

  
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Michael Lebow, Vice President