

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
FACILITIES COMMITTEE MEETING, March 28, 2024

A. APPROVE THE FACILITIES COMMITTEE MEETING AGENDA:

The Facilities Committee Agenda was approved, and the meeting was called to order at 3:00 p.m. In attendance Director Debley, Director Lebow, General Manager, Peter Martinez, Office Manager, CJ Dillon, Operations Manager, Jesus (Chuy) Navarro, Clerk of the Board, Erika Davis, Construction Manager Managing Principal & CEO S.L. Leonard & Associates, Inc., Sean Leonard, and Construction Manager Principal S.L. Leonard & Associates, Inc., Michael Iwuchukwu.

B. BUILDING IMPROVEMENT UPDATE:

General Manager Martinez said that the construction began on October 2, 2023, and as of February 29, 2024, was at 28% completion. General Manager Martinez said the General Contractor updated the schedule with a revised completion date of October 28, 2024, and presented the updated building project schedule. General Manager Martinez explained the costs encumbered to date, the payment process, and the details on two change orders. Facilities Committee members asked questions. Facilities Committee members requested that the Board regularly be kept informed with building updates at monthly meetings and asked that General Manager Martinez share with the Board details about the work the Operations team is doing to keep costs down. Discussion took place. Facilities Committee members will report back to the Board that Staff should continue to keep the Board informed with comprehensive building updates.

The Facilities Committee Meeting adjourned at 3:49 p.m.



Sean Debley, Director